

**REPUBLICAN PARTY OF BROOKHAVEN**  
**PARTY RULES AND REGULATIONS**

The name of the organization shall be the Republican Party of Brookhaven of the Suffolk County Republican Committee, duly elected and established by the Republican electors of the County of Suffolk, State of New York. The Republican Party of Brookhaven does hereby, pursuant to Article 6 of the Party Rules and Regulations of the Suffolk County Republican Committee enact and adopt the following rules and regulations:

**ARTICLE 1**  
**STATEMENT OF PRINCIPLES**

**PREAMBLE**

The REPUBLICAN PARTY OF BROOKHAVEN places loyalty to the highest moral principles and loyalty to country above loyalty to persons or political party.

Therefore, officers, committee members and candidates shall uphold the Constitutions of the United States and the State of New York.

Officers, committee members and candidates shall uphold the laws and legal regulations of the United States and of New York State and local governments, never be a party to their violation, and seek change of those laws only by lawful means.

Officers, committee members and candidates shall expose corruption wherever discovered.

**PRINCIPLES**

The REPUBLICAN PARTY OF BROOKHAVEN believes that the strength of our nation lies with the individual and that each person's dignity, freedom, ability and responsibility must be honored.

The REPUBLICAN PARTY OF BROOKHAVEN will afford equal rights, equal justice and equal opportunity to all who seek nomination to public office or participation in the political system.

The REPUBLICAN PARTY OF BROOKHAVEN shall promote equal access to the political process through meaningful campaign finance reform.

Officers, committee members and candidates shall honor the letter and spirit of all laws and regulations that provide equal rights, equal justice and equal opportunity.

Officers, committee members and candidates for public office shall refrain from conduct that infringes on the personal rights of others.

The REPUBLICAN PARTY OF BROOKHAVEN regards an ethical political process as a necessary foundation for sound and effective government.

The Committee shall earnestly endeavor to nominate for public office only such individuals who are personally qualified and ethically fit to fulfill the responsibilities of the office sought.

Candidates shall comply with all laws governing the election process and all codes of ethics applying to the office sought.

Candidates shall not claim or imply influence, other than official capacity, in connection with any branch of government, agency, division, member or body.

Candidates shall demand strict compliance with all laws from volunteers and staff engaged in their campaign and office.

Republican Party of Brookhaven

**ARTICLES II**

**COMMITTEES**

**SECTION I: STANDING COMMITTEES:** The standing committees of the Town Party shall be: an Executive committee, a Law Committee, a Finance Committee, and such other committees as may be duly authorized by the Town Chairman .

**SECTION II: EXECUTIVE COMMITTEE** - The Executive Committee shall consist of the Chairman, Vice Chairman, Secretary and Treasurer of the Town Party, the duly elected President of the President's Club, the duly elected President of the Brookhaven Women's Republican Club, the duly elected President of the Young Republican's Club of the Town of Brookhaven, the Chairman of the Law Committee, and not less than twenty (20) persons, six (6) of the District Leaders, and one (1) duly elected member of The Republican Party of Brookhaven the from each of the six (6) town districts.

The Chairman of the Town Party shall be the Chairman of the Executive Committee and the Secretary of the Party shall be Secretary of the Executive Committee.

Regular meetings of the Executive Committee shall be held on the first Monday of each month, at 5:30 PM, at the headquarters of the Town Party. The Chairman may, upon two (2) days notice to the members of the Executive Committee, change the date, time and place of such meeting. Special meetings may be called by the Chairman at any time or on the petition of a majority of the members of the Executive Committee. Notices of any such special meeting shall be in writing whenever possible and mailed two (2) days prior to such meetings, and such notices shall specify the purpose of the special meeting and no business other than that stated in the notice shall be transacted except upon the consent of

the majority of the members of the Committee present, either personally or by proxy. Service of the notice of any meeting may be waived in writing by a majority of the entire membership present in person or by proxy.

**SECTION 2.1: POWERS AND DUTIES** – The Executive Committee shall be charged with the general care and supervision of the affairs of the party within Brookhaven Town, subject to all other appropriate rules and laws. The Executive Committee shall, consistent with the powers and responsibilities of the Chairman of the Suffolk County Republican Committee and the powers and duties of the Suffolk County Republican Committee, oversee, regulate and set policy to insure that all duly organized and existing Republican Clubs within the Town of Brookhaven comply with the principles, policies, rules and regulations of the Brookhaven Town Republican Party.

The Executive Committee shall make all party decisions by a vote of the majority of the members present, in person, subject to the approval of the Town Chairman who shall not unreasonably withhold such approval. The Town Chairman shall make all other decisions. He shall make an annual report to the Party.

The Executive Committee shall establish its own rules and regulations. A quorum shall be one half plus one of the membership of the Executive Committee as provided in this article.

The Executive Committee shall serve as the committee to recommend all designations and nominations for elective office to the entire committee, subject to the following conditions:

Each prospective candidate must complete an application, waiver and sworn statement in the form prepared and approved by the Law Committee sufficiently in advance so as to enable a complete and detailed investigation to be made of the qualifications and background of such candidate, unless such requirements is waived by the Executive Committee.

**SECTION 2.2: FINANCE COMMITTEE** – The Chairman, with the approval of the Executive Committee may appoint a Committee on Finance to consist of such members as he may, from time to time, determine, composed of members of the Republican Party, who need not be members of the County Committee whose duties shall be to provide funds for the use of the Town Party. The Finance Committee shall make an annual report, in writing, to the Chairman, showing its activities for the year.

**SECTION 2.3: LAW COMMITTEE** – The Chairman shall appoint a Committee on Law to consist of members of the Republican Party who, with the exception of the Chairman, need not be attorneys at law, but must be enrolled members of the Republican Party and need not be a member of the County Committee.

It shall be the duty of the Law Committee to advise the Town Chairman, the Executive Committee and/or clubs or any committees or officers on any questions arising upon discharge of his or their duties, to consider, report and take charge of litigations in matters which may be referred to it, to investigate the qualifications, backgrounds of present and prospective office holders and candidates for elective office or appointed office, to establish judicial qualifications and merits of candidates for judicial office to

recommend to the Executive Committee and to appoint counsel whenever necessary, subject to the approval of the Chairman.

The Chairman of the Law Committee shall serve at the pleasure of the Chairman of the Town Committee and must be a duly licensed attorney under the law.

**SECTION 2.4: TERMS OF OFFICE** – The term of office of the Chairman, Vice Chairman, Secretary and Treasurer and members of the Executive Committee, except Chairman of the Law Committee, who shall serve at the pleasure of the Chairman of the Town Committee, shall be two (2) years, except if removed for causes hereafter provided.

The Chairman, Vice Chairman, Secretary and Treasurer shall be elected at the bi-annual organizational meeting to be held within thirty (30) days of the bi-annual election of the Republican County Committeemen. Notice of such bi-annual meetings shall be given in writing to all duly elected Republican Committeeman at least seven (7) days before the meeting. The outgoing party Chairman shall appoint a temporary Chairman who shall conduct said bi-annual meeting. The order of elections shall be first the Chairman, next the Vice Chairman, then the Secretary, then the Treasurer.

Within two (2) weeks of his election, the Chairman shall appoint the balance of the members of the Executive Committee.

All elected and appointed members of the Executive Committee shall serve until the election or selection of their successors or until removed for cause as set forth in Article IV. Republican Party of Brookhaven

**SECTION 2.5: TOWN PARTY** – The Town PARTY shall consist of members of the Suffolk County Republican Committee elected within the Town of Brookhaven as provided by the Election Law of the State of New York. The Town PARTY shall possess all other powers not possessed by the Town Chairman and/or the Executive Committee. It shall nominate all candidates for elective office within the Town of Brookhaven upon recommendation of the Town Chairman and Executive Committee as herein before provided, and shall recommend for nomination all other candidates who reside within the Town of Brookhaven and/or who represent areas of which the Town of Brookhaven constitutes the whole or part in the county legislature, state and national governments, as well as judicial and other elective offices.

The Republican PARTY shall meet at least two times each year upon due call from the Chairman of the Republican Party of Brookhaven, said call to be in writing to all members of the Brookhaven Republican Party.

**SECTION 2.6 OTHER COMMITTEES:** Upon resolution of the Executive Committee or upon his/her own motion, the Chairman may appoint such other committees for such purposes as is deemed necessary and in the best interests and efficiency of the REPUBLICAN PARTY OF BROOKHAVEN.

**SECTION 2.7 COUNCILMATIC DISTRICT SYSTEM** – In recognition of the adoption by the voters of the Town of Brookhaven of a councilmatic districts system, the **REPUBLICAN PARTY OF BROOKHAVEN** has created certain positions which are charged with the responsibility of coordinating the activities within each district:

**Councilmatic District Leaders;  
Deputy Councilmatic District Leaders;  
Committeemen and alternate committeemen; and Block Captains.**

The specific duties and responsibilities shall be as defined by the Chairman or his designee and as set forth in the Brookhaven Republican Committee Member's Handbook.

### **ARTICLE III FUNDS**

**SECTION 1:** Any and all funds received by the Town Party or by any member of the Town Party for campaign or election purposes shall be deposited with the Treasurer of the Town Committee who shall keep an account of all receipts and disbursements and report to the Executive Committee at the commencement of all such meetings.

**SECTION 2:** Upon petition of at least ten (10) percent of the members of the Town Committee from each councilmatic district, upon reasonable notice, the books and records of the Treasurer and/or other Town financial documents shall be made available for inspection at the headquarters of the Republican Party of Brookhaven, and regardless of whether request is made, the books shall be made available for inspection at the town headquarters two times per year, September 20<sup>th</sup> of each year and February 28<sup>th</sup> of each year. If such dates are on weekend, the next ensuing weekday shall be deemed the appropriate day and the books shall be available from 10:00 am to 4:00 pm.

**SECTION 3:** An audited financial report shall be made by the Treasurer at least annually at regular meetings of the entire Town Party.

### **ARTICLE IV REMOVAL**

**SECTION I:** In the event the chairman believes that any member of the Executive Committee has committed any act in violation of the principles of the Republican Party of Brookhaven as set forth in Article I, a violation of the laws of the United States, the State of New York or any applicable Code of Ethics, he shall provide notice in writing to the individual in question and to the Chairman of the Law Committee. Within thirty (30) days thereafter, the Law Committee shall hold a hearing at which the person so charged shall be entitled to be represented by counsel and the Law Committee shall duly consider all evidence presented to it and shall listen to any evidence to be presented in defense by the person charged, and shall make a decision as to whether the

person in question shall be removed from the Executive Committee. If, by majority vote of the Law Committee, the charges shall be sustained, the person shall there upon be removed from the Executive Committee and, if he or she be an elected party official, within thirty (30) days an election shall be held to fill the vacancy and, if appointed, within thirty (30) days the Chairman shall appoint another person. If the person so removed be a duly elected club president, that club shall hold an election within thirty (30) days to appoint a new representative to the Executive Committee, but removal from the Executive Committee shall not be deemed a removal from the position of club president.

SECTION II: It shall be considered a violation of the Statement of Principles and grounds for termination for a member of the Executive Committee to actively support a candidate for public office other than that designated by the REPUBLICAN PARTY of BROOKHAVEN at its convention. Active support shall include but not be limited to circulating petitions for nomination of a candidate other than that designated by the REPUBLICAN PARTY OF BROOKHAVEN at its convention.

SECTION III: It shall be a considered a violation of the Statement of Principles and grounds for termination for a member of the Executive Committee to solicit campaign contributions during the course of their employment by a government entity. The course of employment shall mean during usual work hours or on municipal property or while using or operating a municipal automobile.

#### **ARTICLE IV** **RATIFICATION AND SEVERABILITY**

SECTION I: These party rules and regulations must be ratified by a majority of the members of the Town Party in person or by proxy. Upon ratification, these party rules and regulations will supersede any previous by-laws or rules of the Town Party.

SECTION II: If any part of these party rules and regulations shall be determined to be inconsistent with the party rules and regulations of the Suffolk County Republican Committee or any official agency, bureau or department of government, the remaining parts shall not be affected and will continue to be in full force and effect.

#### **ARTICLE V** **AMENDMENTS**

SECTION I: These rules and regulations may be amended by a 2/3 vote of the members present in person or proxy at a meeting of the Town Party, provided a copy of the proposed amendments shall be mailed with the notice of meeting; such notice to be sent not less than five (5) days before said meeting and to be mailed to each member of the Town Party at his last known post office address.

#### **ARTICLE VI** **GENERAL PROVISIONS**

Where any provision of the by-laws requires attendance of a person, such attendance may be in person or by proxy. The proxy must be signed, dated and witnessed and must generally authorize the person to whom the proxy is given to act in the place and stead of the person who gives the proxy at the meeting. The proxy is good only for the meeting for which the proxy is given and may be used only by the person to whom the proxy is given, and whose name appears in said proxy as the person to whom the proxy is given.

Except as specifically provided by the foregoing rules as may be specifically provided by the rules of the Suffolk County Republican Committee, Roberts Rules of Order (most recent edition in effect at the time), shall govern and control all questions brought before any meeting concerning procedures.

At any meeting the Chairman of the Republican Party of Brookhaven the Chairman shall first appoint a Sergeant-At-Arms and Parliamentarian. Any ruling of the Parliamentarian shall be valid unless that determination shall be rejected by majority of the members of the Town Committee in person or by proxy.